<h1 style="text-align:center">Minutes</h1>

To: Administration and Technology Committee

From: Clare Kindall, Chairperson

Date: December 4, 2012

Subject: Administration and Technology Committee Meeting

In Attendance: Clare Kindall, Leon Davidoff, Steve Adler, Essie Labrot, Ron Van Winkle, Pat Alair, Jared Morin, Bob Palmer

The Administration and Technology Committee met on Monday, December 3, 2012, at 6:30 p.m., in Town Hall, Room 312, to discuss the following:

<h2 style="text-align:center">AGENDA</h2>

1. IT Director update.

Our new IT Director, Jared Morin, reviewed the substantial progress he has made in updating our IT systems and infrastructure.

2. Energy update

Bob Palmer reviewed the many energy efficiency improvements we are making in both town and school buildings.

3. Discussion of MERS (Mortgage Electronic Registration System)*

The Committee discussed a proposed lawsuit for which the town may be a lead plaintiff, against the Mortgage Electronic Registration System. This registration system was set up by a private entity to record mortgage instruments. These instruments were previously recorded on the town's land records. Because of this the town has lost recording fees and the land records no longer have a complete document history for a parcel of land. The Committee recommended that a resolution recommending that the town becomes a party to this class action suit be prepared for the Town Council's consideration in Executive Session

4. Executive Session – Performance Review

The Committee reviewed the town manager's performance.